

**Policy: 417**

Subject: Cell Phone Use

Reviewed: 5/8/2023

Revised: 7/9/2019

Revised: 3/9/2026

Approved: 8/12/2019

In order to provide an optimal environment for all users of the Library, patrons are expected to adhere to the following cell phone guidelines:

- Set cell phones to vibrate or silent mode while in the Library.
- Limit phone calls to the lobby area or a closed study room when possible.
- Use a reasonable tone and volume when speaking so as not to disturb other patrons.
- Patrons are permitted to make brief phone calls at computer workstations when necessary to conduct business, provided calls are kept at a reasonable volume, are not on speaker phone, and do not disrupt other Library users or services.