Auburn Hills Public Library Board of Trustees Regular Meeting

APPROVED MEETING MINUTES

Monday, July 13, 2026, at 7 p.m.

Location: 3400 E. Seyburn Drive, Auburn Hills, Michigan 48326 (248) 370-9466

1. Call to Order: President Schie calls the meeting to order at 7:00 p.m.

Secretary Barnes conducted roll call.

2. Roll Call: Present: Trustee Schie, Trustee Bossert, Trustee Borucki, Trustee Barnes and Trustee Matthews

Trustee Reynolds was absent with notice.

Also present: Director Kwiatkowski, Stenographer Barney

Guests: 2

3. Approval of Draft Agenda by President Schie:

Trustee Borucki moves to approve the draft agenda as presented and Trustee Matthews seconds.

VOTE: YES: Trustee Schie, Trustee Bossert, Trustee Borucki, Trustee Barnes and Trustee Matthews

NO: NONE MOTION CARRIED: 5 - 0

4. Approval of Meeting Minutes:

a. Regular Meeting Minutes – Monday, June 8, 2026

Trustee Borucki moves to approve the June 8, 2026, regular meeting minutes as presented and Trustee Matthews seconds.

VOTE: YES: Trustee Schie, Trustee Bossert, Trustee Borucki, Trustee Barnes and Trustee Matthews

NO: NONE MOTION CARRIED: 5 – 0

5. Call to the Public: no members of the public requested to be heard.

6. Financial Report:

There was a clarification on when the PPT reimbursement was recorded.

Trustee Borucki reviewed revenue and expenditure numbers and Investment Manager – Insight and MI Class Edge Investment results through June 30, 2026. As of June 30, 2026, YTD Total Revenues: $2,340,670.45; YTD Total Expenditures: $1,165,553.60; YTD Total Net Revenue vs Expenditures $1,175,116.85; Investment Manager – Insight: $1,041,373.08; MI Class Edge: $665,129.78; Total Cash: $2,080,565.76; Investment Manager - Insight June 30, 2025: $865,013.08; Investment Manager - Insight June 30, 2026: $1,041,373.08; Difference: $176,360.00; MI Class Edge June 30, 2025: $544,399.50; MI Class Edge June 30, 2026: $665,129.78; YTD Difference: $120,730.28.

Trustee Borucki recommends that the Board of Trustees accept the monthly financial statement and report as presented for the month of June 2026. It was accepted by the board.

7. Reports

a. Director Report: Director Kwiatkowski reported on activities as detailed in the meeting packet connecting activities to the three pillars of the Strategic Plan highlighting the following:
   1. Connect and engage the community
      i. The parking lot reconstruction created an opportunity for the AHPL to strengthen existing community relationships and build new partnerships. Lula's Café, OU, OCC, Common Roots Café, LEGOLAND, and the Auburn Hills Community Center generously offered to support Library programming during the construction period.
      ii. The Summer Reading Kickoff event on Friday, June 12 was attended by about 320 patrons of all ages.
   2. Create library spaces that welcome and inspire
      i. The drawers in the circulation workroom were repaired by Library Design on 6/16 at no cost to the Library.
      ii. Numerous Library Design projects are moving forward including a community display board, new book display, Copy Center millwork and kitchenette remodels.
      iii. A full parking lot reconstruction at the Library began on 6/29. Despite the short notice, limited planning time and safety concerns, the difficult decision was made to temporarily close the building to the public. Staff pivoted quickly and continued to provide service to patrons and programs at alternative community locations.
   3. Empower Library staff and Board members
      i. Mary attended a Leadership Academy training on June 10 at the Public Library of Saginaw that focused on managing unexpected changes and how to be a good coach to your team and improve the way annual evaluations are done.
      ii. Kathleen attended the TLN Annual Picnic where Amber Sheerin, Program & Event Director for the Michigan Library Association, presented on the MI Right to Read, its goal is to support intellectual freedom. Findings of MLA's 2025 statewide poll for Michigan voters on the perceptions of public libraries was also presented.
      iii. Jess received her Level 2 Librarian's Professional Certification for the Library of Michigan.
      iv. Susan B. completed workshops on Using the MeL Maven Badge, Staff Skills Beginning Workshop and notary training.
   4. Miscellaneous
      i. SRP registration has already surpassed last year's registration.

b. Friends of the Library
      i. "Beach Reads" are featured in the Book Nook.
      ii. Donations continue to be processed.

c. Committee Reports – none

8. Old Business

a. Parking lot – the AHPL parking lot was completed earlier that anticipated however there are some concerns about the parking striping. Director Kwiatkowski reviewed the parking lot project timeline and the response guide for staff. The Board commended the staff for continuing to support patrons and Director Kwiatkowski for the quick pivot with limited notice.

9. New Business:

a. Schedule a Finance Committee - draft budget
    i. The Finance Committee is scheduled for 6 pm on Monday, August 10, 2026.
b. Schedule a Personnel/Review Committee meeting – director review
    i. The Personnel/Review Committee is scheduled for 6 pm on Monday, July 27, 2026.

Trustee Bossert motioned to create an ad hoc Director Review Committee with members Bossert, Borucki and Reynolds and Trustee Mattews seconded.

VOTE: YES: Trustee Schie, Trustee Bossert, Trustee Borucki, Trustee Barnes and Trustee Matthews

NO: NONE MOTION CARRIED: 5 – 0

If Trustee Reynolds is unavailable, Trustee Schie will appoint Trustee Matthews to fill the position.

c. 24-Hour Lending Library – discussion about the history of previous attempts to establish a downtown lending library. Pictures of various lending libraries, possible locations, population study data, and former millage feedback were reviewed. A member of the public, Ian Peoples, joined the meeting during the discussion.

Trustee Schie motions to forms an exploratory committee for a 24/7 Lending Library and Trustee Barnes seconded.

VOTE: YES: Trustee Schie, Trustee Bossert, Trustee Borucki, Trustee Barnes and Trustee Matthews

NO: NONE MOTION CARRIED: 5 – 0

10. Comments from the Board: no additional comments

11. Adjournment: President Schie adjourned the meeting at 7:44 pm.